**Creating Your Digital Portfolio** Login in at: **students.weebly.com/**

Username: ArtFirstnameLastinitial (ex.ArtJohnS)

The A in “art” as well as the first letter of your first AND last name should be capitalized. Password: art12345 (all lowercase)

**Do Not** change your theme at this time!!

**Step 1:** **Choose Domain Name.** (opening screen)

Do not include your last name, but be professional with your site name. You do not have to purchase a domain name.

**Step 2: Create the following pages for your Weebly site.** Click Pages (top, left)

1. Home Page -or- About the Artist **Use Standard Page Option**

2. Portfolio

3. Sketchbook

4. Common Assessments

5. Previous Artwork \*Main pages are kept to a maximum of 5.

**Step 3: Add an Artist Statement on the Home or About the Artist page.** **Must be 5-7 Sentences.**

Click and Drag TEXT option to begin typing.

A short paragraph about the ARTIST, that’s YOU!

• It describes you and why you create art.

• Is there a specific reason you enjoy creating artwork?

• Is there a specific event that lead to you becoming an artist?

• Describe your artwork? Can you relate it to a style or theme?

**Step 4: Add Previous Artwork and Short Descriptions.**

Use digital images saved on usb drive or Student Drive -Take pictures of additional artwork if you need to.

Each Artwork (minimum 3) should be accompanied by a **short** description.

**ALWAYS click PUBLISH before exiting.**